

**JOINT ARCHIVES COMMITTEE**

A meeting of the Joint Archives Committee was held on 27 October 2004.

**PRESENT:** Councillors C D W Budd

- 1           **RECORD OF A MEETING EXTRACTED FROM LOTUS NOTES SYSTEM**
- 2           **APOLOGIES FOR ABSENCE**
- 3           **DECLARATIONS OF MEMBERS' INTERESTS**
- 4           **MINUTES OF THE PREVIOUS MEETING 4 AUGUST**
- 5           **JOINT ARCHIVES SERVICE USAGE**
- 6           **ACTION PLAN UPDATE**
- 7           **ACTION PLAN STORAGE**
- 8           **ANY OTHER ITEMS**
- 9           **RECORDED MINUTES OF THE MEETING**